

Draft Meeting Minutes of Thirlwall Parish Council on Wednesday 8th July 2020 at 7.30pm online via Zoom

PRESENT: Cllr S Seymour (Chair); Cllr J Armstrong; Cllr B Barwick; Cllr P Hunter, County Cllr A Sharp; Clerk – C Jarvis. Members of Public (4) – Meeting commenced at 7.33pm

36/20 Apologies for absence - Cllr P Hunter

37/20 Declarations of Interest - None

38/20 Public questions: Questions from public included Longbyre, Stoneybeck – various items discussed. Retaining wall taken down and being put back in original condition. This will be subject to discussion at end of meeting. Public will be excluded.

State of road in Longbyre – County Cllr A Shrp to speak to road team (NCC) while resurfacing road B6318 from Greenhead to Gilsland and get the team to resurface Longbyre road if possible. Cllrs PJ and AS and parishioner, D Keen, will help re: fallen items in stream/burn at Longbyre.

39/20 Minutes of the Meetings held on: Wednesday 11th March and Confidential Meeting Minute 27/20.2 + 30/20.01

PROPOSED: Cllr S Seymour **SECONDED:** Cllr B Barwick **AGREED.**

40/20 Matters arising from elsewhere not covered in the agenda: Gilsland

Magazine: TPC has printed the Gilsland magazine twice during lockdown period. The ink has worked out expensively with the new Lexmark laser printer. The Gilsland Covid fund of the village hall is contributing a sum and the village paper team will be approached to play towards the cost of printing. Cllr S Seymour to action. Clerk has offered to use own B&W Samsung printer for the majority of PC printing as the cost will be much cheaper. Clerk to be reimbursed via expenses for cost of printing.

PROPOSED: Cllr S Seymour. **SECONDED:** Cllr B Barwick. **AGREED**

41/20 Gilsland Matters reports and updates and resolutions arising

41/20.01 Gilsland Play Area – Repairs & Renewals updates

H&JDBC quote for playground work and final invoice £353.67 discussed. D. Berry's work done painting the playground. Looks very good. Play area is now re-opened. Use Toilet at Village hall.

Cost of maintaining playground was discussed. Upper Denton PC and Waterhead PC are to be approached to contribute 1/8 each and TPC pays 6/8. Clerk to approach both PCs regarding this matter.

County Cllr A Sharp suggested reinstating an occasional meeting with the two other parish councils.

PROPOSED: Cllr S Seymour. **SECONDED:** Cllr B Barwick. **AGREED**

41/20.02 Crammel Rigg – updates re: timber

D. Conway keeping all informed. 9 loads per day for extra 6 weeks. Starts 13th July 2020. This is for what they did not get for last year. Public needs to be aware another phase in 2021 (to get what they did not get this year due to the coronavirus). There may be possibly 2 phases in 2021. Council has done some patching work on the road.

41/20.03 Crammel Linn - updates – public leaving a great deal of rubbish at the Crammel Linn waterfalls

A no access to Crammel Linn waterfall sign could be ordered through Topsigns (£50 quote). It could be tied to lamppost at entrance to Rose Hill.

PROPOSED: Cllr S Seymour SECONDED: Cllr B Barwick

AGREED

'Gilsland Wildlife & Wombles' – Facebook Page has been set up. CH's update on work done by volunteers at Crammel Linn and latest developments. Looking for volunteers to help clear up. Difficult to police.

41/20.04 Wall in Gilsland – J. Ridley. Cllr J Armstrong communicated with him and he said he would put it right. Wall on RH side walking up behind Samson Inn. JR to be written to by clerk asking him to rectify wall.

41/20.05 Car parking in Gilsland – Cllr S Seymour to write to people parking in bus stop (flyer on windscreen) – first action. Second action – to write to Northumberland County Council if no response from drivers.

42/20 Longbyre Matters reports and updates and resolutions arising **42/20.01 Parking issues Appendix 0** (plans displayed on website)

Proposed car park at Longbyre. County Cllr A Sharp could put money towards project. There has been no formal quote for car park – just plans drawn up. Cllr S Seymour will arrange a meeting in Longbyre for public to discuss car park plans. Plan could also be put through village doors with notification of meeting.

42/20.02 Gritter Bin - resite the gritter bin. This will be added to car parking survey in village/meeting.

43/20 Haltwhistle & District Joint Burial Committee

43/20.01 – No meeting for 3-4 months. Cemetery looks very good: work on buildings and doors on cemetery lodge.

43/20.02 To review and approve final accounts H&DJBC

Appendices 1 and 2

H&DJBC – accounts to be filed separately from now on as prepared by Town Clerk S Saunders.

TPC will prepare/file their accounts separately from that of H&DJBC.

PROPOSED: Cllr S Seymour

SECONDED: J Armstrong

AGREED

44/20 Grounds Matters

44/20.01 Parish maintenance/handyperson – The TPC committee walked round

Gilsland on 01/07/20. Branch/tree opposite Samson Inn will be done by Cllr S Seymour's team. Issues about the fence (Railway Terrace) – owner will sort the fence. A lot of work has been done by the residents in lockdown period. J. Dixon has also done some work there.

J. Armstrong has TPC's strimmer and has asked for £90.75 of repairs to be agreed. This was allowed and minuted at meeting in May 2019 (for repairs to be done) as JA strims grass in Longbyre village. The strimmer is 15 years old now and if more repairs need to be done – it would be appropriate to buy new strimmer.

45/20 Planning Applications

45/20.01 20/00473/FUL Land East Of Riversdale Riversdale Gilsland, Northumberland

Cllrs were aware of the letters and comments made online to NCC Planning dept. Cllrs agreed with the objections (which are plentiful). The creation of 4 2.5 storey houses would have a huge effect on wildlife; there would be work on the viaduct by the railway team. There are no passing spaces on the lane. There is a hidden access/egress gate to playground. County Cllr A Sharp has spoken with senior officer and the planning application has been called in to go to the committee. The planning application has a huge effect on all the surrounding houses, the village hall, the playground and on village life as a whole.

45/20.02 19/04875/FUL Detached house on former Mart site in Gilsland – WITHDRAWN

45/20.03 20/01567/FUL 10 Low Castle Terrace Greenhead CA8 7HS - No objection

PROPOSED: Cllr S Seymour SECONDED: Cllr J Armstrong AGREED

45/20.04 20/02049/BT Proposal to remove Phone Box opp. Sub Post Office PC01 Gilsland CA8 7BG
 TPC has objected to its removal. It cannot be removed due to poor mobile signal in Gilsland and the defibrillator also relies on the landline phone number and phone box.

PROPOSED: Cllr S Seymour SECONDED: Cllr B Barwick AGREED

Parishioner E Guerrero suggested moving books (bookswap) to telephone box if the phone service is lost. The second hand books are currently housed at the bus stop but this may conflict with the planned mural. C. Hawkins is to be asked about the mural.

The possibility of double yellow lines through the village (by Northumberland County Council) was also discussed.

46/20 Financial and Administration Matters

46/20.01 Income & Expenditure as at 31st March 2020 and 1st July 2020 Appendix 3 A (31/03/20) + B (01/07/20)

PROPOSED: Cllr S Seymour SECONDED: Cllr J Armstrong AGREED

46/20.02 Bank Rec & A/Cs for Payment as at 31/03/20 and 1st July 2020 Appendix 4 A (31/03/20) + B (01/07/20) **PROPOSED: Cllr S Seymour SECONDED: Cllr J Armstrong AGREED**

46/20.03 Annual Governance and Accountability Return for 2019-2020 - not completed as yet. Zoom meeting to be held

Regarding points 1.2.4.5.

1. To consider and agree any actions arising from the report of the internal auditor.
2. To approve the Annual Governance Statement.
3. To approve the Draft Final Accounts for 2019-2020 **PROPOSED: Cllr S Seymour**
SECONDED: Cllr B Barwick AGREED
4. To approve the Accounting Statement and Explanation of Variance.
5. To confirm and approve the Certificate of Exemption.

47/20 Insurance – reviewed and approved in 2018 due for review in 2021 Noted.

48/20 Susan Saunders' contract re: administration of Clerk Salary to be approved and adopted **Appendix 5**

49/20 Contract and Annual Salary Review **PROPOSED: Cllr S Seymour SECONDED: Cllr B Barwick AGREED**

50/20 PC Banking – continuation of HSBC as official bankers – the money laundering review was conducted between Cllr S Seymour and HSBC rep. All went well.

PROPOSED: Cllr S Seymour SECONDED: Cllr B Barwick AGREED

51/20 Correspondence Appendix 6

52/20 Matters for next agenda and any other business – NIL.

53/20 Dates and times of next meetings 9th September (Wednesday) 7.30pm either online/Gilsland village hall

Resolution to Exclude Press and Public

To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.

Resolution

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.”

This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Members of the Public left the online zoom meeting at 8.35pm.

42/20.03 Land/Encroachment at Stoneybeck: comments/correspondence plus updates - subject to a Confidential Meeting Note

8.50pm. Meeting closed.

Clerk: Mrs Catherine Jarvis Email: clerk@thirlwallparishcouncil.org.uk | Tel: 016977 47972

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