

## HALTWHISTLE & DISTRICT JOINT BURIAL COMMITTEE

### MINUTES OF MEETING HELD ON 12 DECEMBER 2018 AT ROOM 2, HALTWHISTLE LIBRARY AT 7.00PM

Present: Cllr A Sharp (Chair), Cllr M Sowler, Cllr M Ridley, Cllr E Rimmer,  
Cllr A Whitehead, Cllr E Walton, Cllr P Reed

Cemetery Keeper: Not present

Clerk: K. Little

2 Members from Melkridge Parish Council

Cllr Sharp welcomed everyone to the meeting and welcomed two members from Melkridge Council who had been invited to attend the informal meeting which would follow the committee meeting and advised members of the public and the clerk would be excluded from this meeting.

#### 1. Apologies

Apologies were accepted from Cllr Kendrew and Cllr Armstrong

#### 2. Minutes of Meeting held 21 November 2018 to agree

Proposal for the Minutes held 21 November 2018 to be agreed and signed as a true record  
Prop: Cllr Sowler - Agreed

Cllr Sharp proposed Item 15 to read Members asked for the draft minutes to be sent to all members for accuracy between 7/10 days prior to being sent to the other parishes to go on their websites. The clerk re-iterated her previously given advice, that draft minutes can only be agreed or amended at the committee meeting and members amending minutes prior to that meeting was unlawful.

Prop: Cllr Sharp Sec: Cllr Ridley – Agreed

#### 3. Declarations of Interest

In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared

#### 4. Accounts

4.1 Richard Pattinson Invoice – to agree unauthorised expenditure  
Prop: Cllr Rimmer Sec: Cllr Sowler - Agreed

#### 5. Assistant Cemetery Keepers Hours.

5.1 To give consideration as to whether to continue with increased hrs.  
If so, what those hours should be.

The clerk advised the following – if the committee agree to continue the additional 10 hours it will cost an additional £100 per week on top of the already increase of £90 per week. The Assistant Cemetery Keeper even on 25 hours is at the cemetery 5 days per week. I believe an increase in hours particularly during the winter is not justified and there has been no budget provision made for this.

Signed and accepted as a true record and accurate account of the  
Meeting held on 12 December 2018

Of course, it is for members to decide all I can do is advise. Following a discussion, members disagreed with the clerks advice and it was therefore proposed for the Assistant Cemetery Keeper to remain on 35 Hours per week until 31 March 2019.  
Prop: Cllr Rimmer Sec: Cllr Reed - Agreed

**6. Dates of next meetings – 16 January 2019 & 30 January 2019**

Meeting closed at 7.55pm – clerk excluded from following meeting

Draft

Signed and accepted as a true record and accurate account of the  
Meeting held on 12 December 2018

Chairperson.....

Date.....