

## HALTWHISTLE & DISTRICT JOINT BURIAL COMMITTEE

### MINUTES OF MEETING HELD ON 12 SEPTEMBER 2018 AT HALTWHISTLE CEMETERY AT 9.00AM

Present: Cllr A Sharp (Chair), Cllr E Walton, Cllr M Sowler, Cllr M Ridley,  
Cllr E Rimmer, Cllr A Whitehead, Cllr J Kendrew

Attendees: Cemetery Keeper (part of the meeting)  
Assistant Cemetery Keeper (part of the meeting)

Cllr Walton took minutes of the meeting

**1. Apologies:**

Cllr J Armstrong, Cllr J Kendrew & Cllr P Reed

**2. Declarations of Interest - None declared**

**3. Agree cost for a vehicle:**

Costs circulated and options discussed. Agreed to go with the most cost-effective option – purchase a second-hand vehicle for a cost of up to £2,500. M Glenwright & M Ridley (and possibly E Rimmer if available) to view vehicle and agree purchase by end of week (14/9) if possible. Clerk to arrange for vehicle to go on our insurance, fully comp, drivers - 2 named drivers / any driver if the extra cost is around £30.00. Proposed by E Rimmer, seconded by M Sowler, agreed by all.

4. Assistant to work full time until 31/12/2018. Arrangements have been put in place for a second person when required in the absence of the Cemetery Keeper.

4. To Agree/Confirm Sickness Policy: It was agreed, due to Cemetery Keeper's length of service and the personal commitment with which he has carried out his duties, in this instance that the Cemetery Keeper should receive full pay for up to a two-month period if it is necessary for the Cemetery Keeper to go on sick leave.  
Proposed by M Sowler, seconded by M Ridley, agreed by all.

Signed and accepted as a true record and accurate account of the  
Meeting held on 12 September 2018

Chairperson.....

Date.....