

THIRLWALL PARISH COUNCIL

12th September 2018

APPROVED MINUTES

Present	Cllr S Seymour Cllr J Armstrong Cllr B Barwick	1 Member of the public Cllr A Sharp - County Clerk - Mrs Susan Saunders
----------------	--	---

Interests	19.30	
60/18	Apologies for Absence Cllr A Sharp apologised that he would arrive to the meeting late.	
61/18	Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – Cllr Barwick declared an interest for item no. 70/18.05	
62/18	Minutes of the meetings to be approved held on: Wednesday 11 th July 2018 PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED	
63/18	Matters arising from previous Minutes not dealt with elsewhere in the current agenda. No Matters	
64/18	Gilsland Matters	
	64/18.01	B6318 - pavements, roads, appearance There has been a light installed just before the bridge and some pot holes have been filled in. The road is to be resurfaced after the logging is finished.
	64/18.02	Tilhill/Crammel Rigg There was an issue reported today but Andy Olive from Northumberland County Council was going to look into it. The Council are pleased with how NCC are managing everything.
	64/18.03	Gilsland Play Area <ol style="list-style-type: none"> 1. <u>Kompan and New Equipment Installation</u> Kompan are about to begin installing the equipment 2. <u>Report and proposals of Play area meeting on 23rd August 2018</u> <ol style="list-style-type: none"> 1) The cemetery staff have been instructed to clean the equipment as it has been confirmed that the quote received was for that work. 2) A quote has been received of £150 to repair the gates. The Inspection report suggests painting the gates and for any rust areas to be painted. 3) A quote has been received for the slide to fit a rope handrail and fill in the bottom with sand. The cemetery staff may not be able to move the boulder so this needs further thought. 4) There are bolt covers missing and the mechanism needs dismantling and inspecting. The clerk will speak to Kompan when they are here for advice. G Treloar can replace the missing bolts. 5) A quote has been received from Kompan for two swings and another quote is being sent from Russell Leisure. 6) Cemetery staff to make repairs with product they have for Haltwhistle. 7) The cemetery staff have quoted for the fence posts. 8) The weed killing has been completed. 9) The company inspecting is adequate and S Maughan kindly offered to continue with her weekly inspections. The Council thanked her for this work. Cllr Barwick is happy to help out as and when required.

Signed Chair:

Date:

Page **1** of **4**

THIRLWALL PARISH COUNCIL

12th September 2018

APPROVED MINUTES

		<p>The following proposals were made:</p> <ol style="list-style-type: none"> 1. To accept the quote of £540 plus travel from the Burial Committee to fix handrail, to slide, sort out the pit and fill with sand and repair fence posts around the ball park. 2. To ask The Burial Committee for a quote for the quarterly inspections, to instruct wetpour repair work, replace swing shackles and ask about the boulder. 3. To instruct Graham Treloar to repair the gates so there is no finger entrapment and to replace missing bolt covers. 4. To purchase the two swing seats from Kompan if their quote is the lower one. 5. To order appropriate signage. <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED</p> <p>3. <u>Access to play area and car parking issues</u> A letter has been received from a resident complaining about cars parking outside the play area which is private land. This then makes the access for the residents very difficult. The Council agreed to purchase a 'No Parking - Access Required At All times' sign and to write and inform the resident.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr B Barwick AGREED</p> <p>There was a discussion about the possibility of asking for yellow lines to be painted on either side of the entrance. It was agreed that the clerk should draft a letter for approval by the council to be posted to the residents in the locality. They would be invited to the next meeting where a consultation would be held.</p>
	64/18.04	<p>Defibrillator Training The Youth Club will write to parents for permission and to see what interest they receive.</p>
	64/18.05	<p>Hadrian's Wall Trail - no updates</p>
	64/18.06	<p>Birdoswald Meeting (16 July 2018) and Local Transport Cllr S Seymour attended the meeting. There is possibly some money available for a specific cause. Local groups and school children may visit for free.</p>
65/18	Longbyre Matters	
	65/18.01	<p>Disposal of Dog Waste Signs were handed out to stick up.</p>
	65/18.02	<p>Cyclepath 72 - trees and vegetation There are low hanging branches along the path. Cllr Sharp will speak to Andy Olive from NCC and find out if they can be cut back.</p>
	65/18.03	<p>Notice board A wood notice board would be quite expensive. The clerk was instructed to get some examples and email councillors. It was agreed to spend no more than £200. If the clerk finds a suitable board it can then be ordered.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED</p>
	65/18.04	<p>Estate Agent signs Cllr Seymour delivered a letter to remind residents that the signs at the entrance to Longbyre are on Council land and asked that they be removed. This has now been achieved.</p>

Signed Chair:

Date:

Page 2 of 4

THIRLWALL PARISH COUNCIL

12th September 2018

APPROVED MINUTES

BB	70/18.02	<p><u>Grant Giving Policy</u> The policy as previously been approved and can no go on the website. The Council were shown application forms for grants or donations that ask for the details required. It was agreed to use these forms and put them on the website.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr B Barwick AGREED</p>
	70/18.03	<p><u>Internal Auditor report</u> The VAT is in hand and accounts are set up correctly. HMRC Basic Payroll has now been set up.</p>
	70/18.04	<p><u>Assets and Liabilities</u> The clerk will formalise the asset register.</p>
	70/18.05	<p><u>Grant Requests</u></p> <ul style="list-style-type: none"> • Jigsaw Nursery and Pre-School Gilsland <p><i>BB declared an interest</i></p> <p>It was agreed to send the grant donation form and ask for it to be completed for consideration at the next meeting. As the council would not have been quorate the council could not approve a grant.</p> <ul style="list-style-type: none"> • Hadrian's Network (Chrohns and Colitis UK) <p>The Council were not inclined to support this charity.</p> <ul style="list-style-type: none"> • Sport Tynedale. <p>Sport Tynedale support local residents in learning to be coaches in the sporting field. The Council agreed to donate £50.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED</p>
	71/18	<p>Clerk's Position The temporary contract for Mrs Saunders was approved and signed. A statement was read out with regard to the position of Mrs Jarvis while she is away on sabbatical. It stated that she will not receive any pay until her return but any expenses she may incur could be claimed in the usual way. Mrs Jarvis will retain the laptop and printer and Mrs Saunders will use her own. A copy of the statement will be sent to Mrs Jarvis.</p>
72/18	<p>Agenda Papers The Council members would like their papers emailed to them and then copies printed for the meeting. The members present signed authorisation forms.</p>	
73/18	<p>Northumberland National Park The report was received.</p>	
74/18	<p>Correspondence Noted.</p>	
75/18	<p>Matters for the next agenda and Any Other Business Cllr Seymour read out a request for a donation, from the Village Hall Committee, to purchase a memorial seat for Mrs C Dixon. The Council are in favour of this in principal but it approval cannot be given until the next meeting. In the meantime Cllr Seymour will speak to the committee and suggest the Council could buy the seat and donations to them would be welcome.</p>	
76/18	<p>Dates and times of next meetings Parish Council meeting - Wednesday 14th November 2018 from 7.30pm in Gilsland Village Hall.</p>	