

THIRLWALL PARISH COUNCIL APPROVED MINUTES
13th March 2019

Present	Cllr S Seymour Cllr J Armstrong Cllr P Jameson Cllr P Hunter	3 Members of the public Cllr A Sharp - County Clerk - Mrs Susan Saunders
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	19.30	
16/19	Apologies for Absence Cllr B Barwick - Prior engagement	
17/19	Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare Pecuniary Interests in items on this agenda.	
18/19	Public Questions There were no public questions.	
19/19	Minutes of the meetings to be approved held on: Wednesday 9 th January 2019 PROPOSED Cllr S Seymour SECONDED Cllr P Jameson AGREED	
20/19	Matters arising from previous Minutes not dealt with elsewhere in the current agenda. <ul style="list-style-type: none"> • Crammel Rigg - work will begin in May. Andy Olive will have a meeting with the contractors and let council know the start date. • There will be yellow lines painted, a short distance, on either side of the entrance to the private road next to the Village Hall to stop the view being obscured when vehicles are exiting. • Nigel and Catherine Jarvis have agreed to update the Gilsland website. • There will be no charge for car parking at Haltwhistle Railway Station. 	
21/19	Gilsland Matters	
	21/19.01 Gilsland Play Area <ol style="list-style-type: none"> 1. The branches have now been removed from the play area and the residents concerned have apologised. 2. The Playground inspection has now been received though some areas of concern have since been dealt with. The clerk will liaise with the cemetery staff and Sue Maughan for an up to date report at the next meeting. 3. The Wildlife Group would like to present some ideas to the council. The chair proposed to defer this section until later in the meeting. PROPOSED Cllr S Seymour SECONDED Cllr P Jameson AGREED	
	21/19.01 Samson Bridge The signs for a narrow road are up but not the pedestrian signs as yet.	
22/19	Longbyre Matters There is a tree down in the Pow Charney Burn which will cause flooding in Longbyre if not removed. Cllr Sharp offered to organise the removal of it.	
23/18	Grounds Matters 23/19.01 Tree Assessment The quotes were discussed and it was agreed to appoint Mr Gavin Reichert, a local arborist, to undertake the inspections. The Council would like to clarify that the correct trees were identified in the play park first. PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED 23/19.01 Sign Washing The clerk at Upper Denton would like costings so she can ask the Council for a contribution. Sean Betton, Clearview Cleaning, will meet with Cllr Hunter to agree which signs are included for washing and come back with a price.	
24/19	Planning Applications 18/00605 - Conversion of storage byre to owner living accommodation, conversion of small shed and semi derelict building and pig sty - Green Croft, Gilsland - GRANTED	

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25/19

Reports on Financial Matters

25/19.01 Bank Reconciliation and Income & Expenditure as at 28th February 2019

25/19.02 Accounts for Payment as at 13th March 2019

The following payments were approved:

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

Thirlwall Parish Council					
Appendix 1					
Bank Reconciliation and accounts for Payment					
As per Bank		For Current Account			
Bank Balance as at		28th February 2019			1790.87
Plus	o/s Lodgements				
Less	o/s Payments	Corbrige Accounting			3.75
					1787.12
As per Cash Book					
	Bal b/f 31st March 2018			7208.33	
	Receipts in the year			14838.00	
	Payments in the year			20259.21	
	Balance at	28th February 2019			1787.12
As per Bank		Play Area Account			
Bank Balance as at		28th February 2019			727.40
As per Cash Book					
	b/f bal 31 March 2018			1904.19	
	Date				
	Receipts in the year			44.80	
	Payments in the year			1221.59	
	Balance	28th February 2019			727.40
	Total of both Accounts				2514.52
	Payments for approval for 13th March 2019		Incl VAT		
Included in Balance					
Payment	Corbridge Computing	Internet Jan and Feb		7.50	
Payment	Amazon	Printer Ink		42.99	
Payment	Upper Denton F	Play Inspections share		16.67	
Payment	Mr J Dixon	Grass Cutting		560.00	
				627.16	
Not Included in Balance					
	Corbridge Computing	Internet	DDR	7.50	2 months
	H&DJBC	Swing Seats, slide and inspection	Direct	506.20	Feb Play work and Seat
	Mrs Susan Saunders	Salary	Direct	352.00	4 months
	Mrs Susan Saunders	Expenses		69.00	4 trips, Land Registry searches, H&L and Internet home use
	HMRC	Tax	Direct	88.00	PAYE
	Gilsland Village Hall	Room Rent	Direct	60.00	2019-2020
	Topsigns	No parking	Direct	30.00	
				1112.70	
	Total Payments for Approval			1739.86	

There was a discussion about the play area account with regard to the fact that the play money has now been used up this year. It was proposed to transfer the balance to the current account for the above bills and then close the account. Play expenses and income will be allocated separately.

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

25/19.03 To approve extended sabbatical for Mrs C Jarvis until 31st December 2019

Mrs Saunders will continue until 31st December 2019.

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

25/19.04 Risk Assessments

The roads and verges section to be removed as not parish responsibility. Cllr Hunter will

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	<p>photograph seats and bus shelters for the record and assess them. With these amendments the assessment was approved.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED 25/19.05 Asset Register The new seat needs to be added and otherwise the register was approved.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED 25/19.06 Grant Applications - no applications have been received.</p>
26/19	Correspondence - Noted.
	<p>21/19.01.03 Wildlife Group Proposal The group would like to plant some trees and bedding plants in the play area that would attract wildlife. They would also like to consider a mosaic in the bus shelter. This latter idea has been approved by council in the past. As this was not on the agenda it was agreed to bring the proposal to the May AGM and approve any requests in the main council meeting afterwards.</p>
27/19	<p>Matters for the next agenda and Any Other Business Annual Parish Meeting - This is an informal meeting for parishioners to participate in. The above wildlife proposal can be discussed. The AGM will be held 7-8pm with the parish council meeting afterwards. A notice will be placed in the Parish magazine. First Aid to be put on the main agenda.</p>
	<p>Haltwhistle & District Joint Burial Committee 28/19.03 To receive Minutes: 5th September, 12th September, 21st November 2018 and draft minutes 12th December 2018, 16th January and 30th January 2019. - Received 28/19.03 Host Council - Still waiting for Northumberland County Council's decision. 28/19.03 Emails received from the Clerk to the Committee.</p> <p>1. Budget Contribution The council has received an email from the clerk of the Burial Committee with regard to the discounts currently received by some parishes. It stated there should be a better way of calculating these amounts and that the clerk will prepare a report. Cllr Armstrong reported that there was concern that the amount of contribution of each council is not being calculated correctly and that the committee are looking into this. It was agreed to write to the clerk and state that the council would welcome such a report along with recommendations.</p> <p>PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED</p> <p>2. Staffing Issues The following resolution was passed Resolution to Exclude Press and Public To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.</p> <p>Resolution "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw." This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>PROPOSED Cllr J Armstrong SECONDED Cllr S Seymour AGREED <i>The members of the public and Cllr Sharp left the meeting.</i> A confidential minute has been written.</p>
29/19	<p>Dates and times of next meetings Annual Parish Meeting - Wednesday 8th May at 7.00pm and Parish Council meeting - Wednesday 8th May 2019 from 7.30pm in Gilsland Village Hall. The meeting closed at 21.00.</p>