

THIRLWALL PARISH COUNCIL DRAFT MINUTES
8th May 2019

Present	Cllr S Seymour Cllr J Armstrong Cllr P Jameson Cllr P Hunter	8 Members of the public Cllr A Sharp - County Clerk - Mrs Susan Saunders
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	18.15	
	30/19	Election of Officers:
		30/19.01 Election of Chair: Cllr Seymour was proposed and approved. Cllr Seymour accepted and signed her declaration of acceptance. PROPOSED Cllr J Armstrong SECONDED Cllr B Barwick AGREED
		30/19.02 Election of Vice Chair: Cllr Armstrong was proposed and approved. PROPOSED Cllr S Seymour SECONDED Cllr P Jameson AGREED
		30/19.03 Representatives for The Haltwhistle & District Joint Burial Committee and Haltwhistle Town Council Staffing Committee Cllr J Armstrong was proposed and approved. PROPOSED Cllr S Seymour SECONDED Cllr P Jameson AGREED No councillor, at this point, wanted to be considered for the Haltwhistle Staffing Committee but, can put their names forward later in the year, if the need arises.
	31/19	Apologies for Absence
	32/19	Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare Pecuniary Interests in items on this agenda. Cllr Armstrong and Cllr Barwick declared an interest for the plans, ref: 19/01207/FUL
	33/19	Public Questions There were no public questions.
	34/19	Chair's Report Cllr Seymour read out her report, a copy of which can be obtained from the website.
	35/19	Clerk's Financial Report - the clerks report was noted a copy is on the website.
	36/19	Minutes of the meetings to be approved held on: Wednesday 13 th March 2019 and Confidential Minute 28/19.03 PROPOSED Cllr J Armstrong SECONDED Cllr S Seymour AGREED
	37/19	Matters arising from previous Minutes not dealt with elsewhere in the current agenda. <ul style="list-style-type: none"> • Cllr Sharp reported that the timber extraction should be finished by 12th June and then road re-surfacing will take place. There will be no more extraction in the near future afterwards.
	38/19	Resolutions Arising from Annual Parish Meeting – no resolutions.
	39/19	Gilsland Matters
		39/19.01 Gilsland Play Area Sue Maughan has written a summary of the inspection report, highlighting the need for the seats to be painted, the concern over the trampoline and wet pour surfaces. The painting should be undertaken once the better weather comes. The cemetery staff will be chased over the wetpour repairs. The Council asked the clerk to contact Kompan and arrange a meeting to look at the trampoline. A sign at the entrance of the play area asking that cars do not park there was discussed. It was proposed to ask Andrew form The House of Meg if he would like to pay for it and have an advert for the tea room on the back. PROPOSED Cllr J Armstrong SECONDED Cllr S Seymour AGREED 39/19.02 Village Hall Toilets – to approve a donation It had been agreed on 13 th May 2015 at the parish meeting that the council would donate £200 to help towards the upkeep of the disabled toilet. This has been missed over the last few years so the council agreed to pay this year and continue to do so.

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Bank Reconciliation					
For Current Account					
As per Bank					
Bank Balance as at	15th April 2019			6503.44	
Plus	o/s Lodgements			2104.43	
Less	o/s Payments				
				<u>6503.44</u>	
As per Cash Book					
Bal b/f 31st March 201		3507.19			
Receipts in the year		3000.00			
Payments in the year		3.75			
Balance at	15th April 2019			<u>6503.44</u>	0.00
Payments not included above				586.38	
Balance Forecast to 31st May 2019				<u>5917.06</u>	
Payments for approval for 8th May 2019					
				Incl VAT	
Included in Balance					
Payment	Corbridge Computing	March		3.75	
				3.75	
Not Included in Balance					
Corbridge Computing	April/May/June	DDR	11.25		3 months
H&DJBC	Play Inspection	Direct	64.05		
S Gibbon	Training	Direct	60.00		
NALC	Subs	Direct	102.81		
BHIB	Insurance	Direct	348.27		
				<u>586.38</u>	
Total Payments for Approval				<u>590.13</u>	

An invoice from TVCRP was received for £10 and a letter from the Burial Committee to suggest that the budget levy could be paid as the same amount as the previous year for the first payment. Once the Burial Committee have then sorted out the calculation of payments they will write back to councils.

The above payments were approved to pay and to include £10 and £285.98 to make a total of £886.11.

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

44/19.03 Annual Governance and Accountability Return for 2018-19

1. To consider and agree any actions arising from the report of the internal auditor.
2. To approve the Annual Governance Statement
3. To approve the Draft Final Accounts for 2018-2019
4. To approve the Accounting Statement and Explanation of Variance.
5. To confirm and approve the Certificate of Exemption

The Chair went through each section and it was proposed to approve all the points and sent the certificate of exemption.

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

44/19.04 Bank Mandate

It was agreed to add all councillors for signing cheques and remove the clerk.

PROPOSED Cllr S Seymour SECONDED Cllr J Armstrong AGREED

44/19.05 First Aid Course – this will be deferred until the July meeting.

45/19 Correspondence - Noted.

46/19 Matters for the next agenda and Any Other Business

The Gilsland Nature Group and First Aid will be on the next agenda.

47/19 Haltwhistle & District Joint Burial Committee

47/19.03 To agree budget request – agreed and paid as part of finance.

28/19.03 Host Council – To receive letter from NCC with decision of Haltwhistle as the Host Authority.

The council noted the letter.

48/19 Dates and times of next meetings

Parish Council meeting - Wednesday 10th July 2019 from 7.30pm in Gilsland Village Hall